

Broker Resource Portal Instructions

First Time Access to Broker Resource Portal

Step 1 Access the Broker Resources Portal
<https://brighthousebroker.com>

Step 2 Create your account by registering.
Use your contact information including NPN number.

Log in to the Broker Resources to view your commissions, books of business, and more.

[Log in to Broker Resources](#)

[Register](#)

Register an account with our broker portal to view our broker resources, your commissions, book of business, and more.

Name*	E-Mail Address*
<input type="text"/>	<input type="text"/>
Phone Number*	NPN ID*
<input type="text"/>	<input type="text"/>
Password*	Password Confirm*
<input type="password"/>	<input type="password"/>

[Register](#)

Step 3 Download the Google or Microsoft Authenticator app onto your mobile device. Use **Authy app** to download to desktop if you do not have a mobile device.



Step 4 Hold your mobile device over the bar code to scan. If you are unable to scan, you can enter the code mentioned in the paragraph below. A numeric passcode will appear. **Enter the passcode** onto the Registration page.

COMPLETE REGISTRATION



To complete your registration, you need to set up two-factor authentication. Two-factor authentication adds an extra layer of security ensuring that you are the user logging in to your account.

To set up two-factor authentication, you will need a special application downloaded to your phone or other mobile device. We recommend Google Authenticator or Microsoft Authenticator.

Using the software above, please scan the barcode to add this account (instead of scanning the barcode, you can use the code _____).

Once you scan the barcode, you should see a passcode for this account. Please type that in below. Every time you log in to this site, you will need to supply a new passcode.

OTP*

[Complete](#)

Need help? Please contact our Broker Service Unit (BSU)
(888) 325-1747
brokers@brighthouseplan.com

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HEALTH

Subsequent Broker Resource Portal Visits

Access the Broker Resources Portal

<https://brighthousebroker.com>

Enter your email and password used when registering your account

E-Mail Address*

Password*

Log In

Register

[Forgot Your Password?](#)

Go to the [Google](#) or [Microsoft Authenticator App](#) on your mobile device or [Authy app](#) on your desktop to locate the passcode



Enter the passcode that appears in the app into the box titled, "One Time Passcode".
Enter all six numbers with no space

COMPLETE LOG IN

One Time Password*

Complete Log In

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